



*The New Zealand Federal Association
of Teachers of Dancing Inc.* (Established 1931)

Affiliated to the F.A.T.D. (Aust.) Ltd. the I.S.T.D. (London)

Accreditation Programme/System

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Version 2

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FORWARD

This Accreditation Programme/system is designed to produce highly qualified and knowledgeable Coaches and Adjudicators and to enhance the profile and operation of dance and Dancesport.

INTRODUCTION

The New Zealand Federal Association of Teachers of Dance (NZFATD) provides New Zealand with accreditation services in support of its Regulations. The NZFATD is a professional Society for the teaching of dancing. It has a system of syllabi, qualifications and examination procedures. The accreditation programme/system defined in this manual is designed to use the existing NZFATD systems suitably modified to meet the standards and criteria nationally for athletes and professionals alike.

The accreditation system in this manual defines general conditions, criteria, and an accreditation structure. There are a number of different accreditations. The system provides for both Athletes and Professional Athletes to hold Coaching accreditation. It includes syllabi, examination criteria, and a process for application and renewal of accreditation.

OVERVIEW

This Accreditation system provides:

- A basis for professional membership of the NZFATD
- Rules for the granting of qualifications and, the granting, renewal and suspension of accreditation
- Detailed syllabi and examination criteria.

This accreditation system reflects contemporary practices for accredited membership of professional organization's including such components as examinations, continual professional development and codes of conduct.

Key attributes of this Accreditation System

This accreditation system includes:

- the establishment of a two-style technical qualification to support Probationary Coach Accreditation
- criteria for Coach Accreditation of Athletes competing in graded and non-professional events
- Probationary Coach Accreditation that is time bound to accreditation as a Level 1 Coach
- Adjudicator and Chairperson of Adjudicator Accreditation

- Scrutineer Accreditation
- Mentor Accreditation for professional mentors to mentor “coach” accredited Athletes competing in graded and non-professional events
- requirements for Continual Professional Development
- conditions for Grandfathering existing qualifications and recognition of prior learning
- processes for application, suspension, renewal and reinstatement of accreditation
- conditions for the suspension and termination of accreditation

To support the above, this accreditation system is made up of components including learning parts, modules, courses and exams. The existing NZFATD Qualification system and courses from third party providers provide the basis for the system. Of particular note is the need to provide for a different area of learning and levels of attainment for Coaches and Adjudicators. This is reflected in both exam content and duration. A system of “endorsements” to existing NZFATD Qualifications accommodates these different areas of learning.

DEFINITIONS

In perpetuity — in reference to a qualification that is recognised forever

Enduring qualifications — a qualification which is recognised for ever

Non-enduring qualification — a qualification that is retained only while conditions of associated accreditation are maintained eg membership of NZFATD

Parts — the areas of study to acquire accreditation

Module — the various levels in each area of study

Professional — a person over the age of 16 years who freely states they are professional, offers themselves without restriction as an adjudicator or coach to the Dancesport community, or, by action or participation, enters a Dancesport event as Professional ie a Professional competitor.

GENERAL CONDITIONS OF ACCREDITATION

The NZFATD is an accreditation authority certifying that individuals have attained certain levels of competency in specific areas of knowledge and skill thereby *accrediting candidates*

The technical dance style components (Part 1) of the accreditation process will use the NZFATD technical qualification examination system’s levels of Student, Associate, Licentiate and Fellow, *endorsed* to meet the needs of coach and adjudicator accreditation. The Probationary Coaching Qualification is non-enduring while the others are enduring qualifications.

An accreditation application implies undertaking the full study and assessment process defined in this system. Individuals may do qualifications outside this system. Future applications for accreditation may seek assessment of existing qualifications (see Recognition of Prior Learning).

Qualifications

“Probationary, Level 1, 2 & 3 Athlete Coach” qualifications are available to those who still wish to compete in nonprofessional events.

Student, Associate, Licentiate and Fellow qualifications are available to Professional Athletes and those non-Athletes who wish to adopt the designation “professional” and do not wish to compete in nonprofessional events.

Probationary, Level 1, 2 & 3 Athlete Coach” qualifications have the same syllabus and standard as the Student, Associate, Licentiate and Fellow qualifications. The athlete accreditations do not have the same internationally recognised “professional” connotation.

An Athlete Coach with any of Level 1, 2 or 3 qualifications may apply to the NZFATD to have their qualification re-designated Associate, Licentiate or Fellow as appropriate at the time of their advancement to professional athlete, adjudicator and/or professional coach.

A professional athlete who revokes this designation must suspend the use of any Associate, Licentiate and Fellow qualification they may hold. They may apply to the NZFATD under the Recognition of Prior Learning section to:

- Re-designate their qualifications as “Level 1, 2 & 3 Athlete Coach” qualifications provided this is undertaken as part of the DNZ professional revocation change process.
- Reactivate their Associate, Licentiate and Fellow qualifications at some future time if they wish to designate as a professional again

See the Recognition of Prior Learning section for further conditions.

Endorsements

Existing NZFATD Qualifications have context specific names and endorsements to meet the criteria of this Accreditation system. These names and endorsements are listed in the table below.

Existing Qualification	Athlete		Professional	
	Qualification Title	Accreditation Endorsement	Qualification Title	Accreditation Endorsements
Student Standard, Latin American	Probationary	Coach	—	—
Associate Standard, Latin American, New Vogue, Classical Sequence	Level 1 Athlete Coach	Coach	Level 1 Associate	Coach, Adjudicator, Chair of Adjudicators
Licentiate Standard, Latin American, New Vogue, Classical Sequence	Level 2 Athlete Coach	Coach	Level 2 Licentiate	Coach, Adjudicator, Chair of Adjudicators
Fellow Standard, Latin American, New Vogue, Classical Sequence	Level 3 Athlete Coach	Coach	Level 3 Fellow	Coach, Adjudicator, Chair of Adjudicators

Table 1

Enduring and non-enduring qualifications

Enduring qualifications are those that need only be passed once and a candidate's qualification will be recognised in perpetuity. The NZFATD technical qualifications issued in Part 1 of the Accreditation training are enduring qualifications *with the exception of the Probationary qualification*.

Non-enduring qualifications are those that lose their validity under certain circumstances and candidates must repeat the qualification. The course work in the accreditation process is non-enduring and lost where an individual's accreditation is terminated, has lapsed or has completed its period of validity.

General Accreditation Criteria

For both Adjudication and Coaching accreditation, the system is an educational tool to assist with the acquisition of knowledge and understanding of dance technique and practices conducive to the wellbeing of Dancesport and is subject to being updated.

Conditions for granting accreditation under this system are:

- Membership of NZFATD is a prerequisite for all persons seeking accreditation from the NZFATD.
- Applicants for any level of accreditation must have reached at least their 16th birthday.
- Payment of fees for accreditation, course fees and exam fees that will be published from time to time by the Secretary NZFATD

Accreditation will be revoked if the holders' NZFATD registration fee falls into arrears.

ACCREDITATION STRUCTURE

This section defines the accreditation structure including:

- Types of accreditation
- Levels of accreditation,
- Areas of learning that support these accreditations
- Examination parameters that provide the qualification underpinning accreditation.

Sections reference the Appendices where further details are provided.

Accreditation Types

TYPE	Scope
Coach	to coach
Mentor	To mentor Probationary and Level 1, 2 and 3 Athlete Coaches
Adjudicator	to adjudicate Dancesport events
Chairperson of Adjudicators	to chair a panel of adjudicators
Scrutineer	to scrutineer Dancesport events
Chairperson of Scrutineers	to chair a panel of Scrutineers
Athlete	to compete in Dancesport events
Organiser	to organise Dancesport competitions
Coach Mentor	Mentor Athletes under Dance Sport New Zealand mentored Athletes coaching scheme

Accreditation levels

In supporting the DanceSport New Zealand Licence Types the following levels are incorporated.

Coaches

Coach	Restrictions
Probationary	May only coach non-licensed athletes who are not coaches or competing May coach two styles — Standard and Latin American
Level 1 Athlete Coach	May only coach athletes who are not licensed coaches May only coach at this level those styles for which accreditation is held
Level 2 Athlete Coach	May only coach athletes or coaches who are not level 2 or 3 licensed coaches May only coach at this level those styles for which accreditation is held
Level 3 Athlete Coach	May not coach level 3 licensed coaches. May only coach at this level those styles for which accreditation is held

Table 5

Adjudicators

Adjudicator	Restrictions
Level 1 (Local)	May not adjudicate national or international competitions May only adjudicate at this level those styles for which accreditation is held
Level 2 (National)	May not adjudicate WDSF or WDSF PD competitions, may adjudicate National Competitions May only adjudicate at this level those styles for which accreditation is held
Level 3 (International)	No restrictions May only adjudicate at this level those styles for which accreditation is held

Table 6

Chairman of Adjudicators

Chairman of Adjudicator	Restrictions
Level 1 (Local)	May not chair a panel of WDSF or WDSF PD adjudicators May chair a panel of local adjudicators at local events
Level 2 (National)	May not chair a panel of WDSF or WDSF PD adjudicators May chair a panel of local adjudicators at local and national events
Level 3 (International)	No restrictions

Table 7

Chair of Adjudicator's accreditation will, at this time, be granted

Scrutineers

Scrutineer	Restrictions
Level 1 (Local)	May not scrutineer at National, WDSF or WDSF PD competitions
Level 2 (National)	May not scrutineer at WDSF or WDSF PD competitions, may scrutineer National Competitions
Level 3 (International)	No restrictions

Table 8

Chairman of Scrutineers

Chairman of Scrutineers	Restrictions
Level 1 (Local)	May not chair scrutineer at National, WDSF or WDSF PD competitions
Level 2 (National)	May not chair Scrutineers at WDSF or WDSF PD competitions, may Chair Scrutineers at National Competitions
Level 3 (International)	No restrictions

Table 9

Coach Mentor

Level	Part 1	Part2	Part 3
Probationary	<ul style="list-style-type: none"> • Two styles qualification Ballroom & Latin American 	Coaching Principles — Getting Started	Practices as at Appendix 3
Level 1	Single style Level 1 Athlete/Associate Qualifications <ul style="list-style-type: none"> • Level 1 Athlete/Associate Coach Ballroom • Level 1 Athlete/Associate Coach Latin American • Level 1 Athlete/Associate Coach New Vogue • Level 1 Athlete/Associate Coach Classical Sequence • Other being developed 	Coaching Principles Module 1 To be completed once for the first level 1 accreditation undertaken. Assessments must be set and passed. The Getting Started Module for the probationary accreditation is only necessary if not previously undertaken as part of Probationary accreditation.	Practices as at Appendix 3
Level 2	Single style Level 2 Qualifications <ul style="list-style-type: none"> • Level 2 Athlete/Licentiate Coach Ballroom • Level 2 Athlete/Licentiate Coach Latin American • Level 2 Athlete/Licentiate Coach New Vogue • Level 2 Athlete/Licentiate Coach Classical Sequence • Other being developed 	Coaching Principles Module 2 To be completed once for the first level 2 accreditation undertaken.	To Be Advised on application —
Level 3	Single style Level 3 Qualifications <ul style="list-style-type: none"> • Level 3 Athlete/Fellow Coach Ballroom • Level 3 Athlete/Fellow Coach Latin American • Level 3 Athlete/Fellow Coach New Vogue • Level 3 Athlete/Fellow Coach Classical Sequence • Other being developed 	Coaching Principles Module 3 To be completed once for the first level 3 accreditation undertaken.	To Be Advised on application —

There is one level for coach mentor.

Areas of Learning

Areas of Learning Overview — Coaches and Adjudicators

Accreditation at each level requires completion of three areas of learning.

- Part 1. Technical Assessment — the *enduring* professional Qualifications or the non-enduring probationary qualification offered by the NZFATD (this is the technique of the dances required)
- Part 2. Coaching/Adjudicating Principles Course — courses in two parts for different levels (non-enduring) (this being the coaching/adjudication criteria only)

Level	Part 1 (NZFATD Professional Qualification)	Part 2	Part 3
Level 1	Single style Associate Qualifications <ul style="list-style-type: none"> • Associate Ballroom • Associate Latin American • Associate New Vogue • Associate Classical Sequence • Other being developed 	Adjudicating Principles Module 1. To be completed once for the first level 1 accreditation undertaken. Assessments must be set and passed.	Practices as at Appendix 3 Adjudicator Congresses Adjudicators Workshops Every 2 year renewal
Level 2	Single style Licentiate/Member Qualifications <ul style="list-style-type: none"> • Licentiate/Member Ballroom • Licentiate/Member Latin American • Licentiate/Member New Vogue • Licentiate/Member Classical Sequence • Other being developed 	Adjudicating Principles Module 1. To be completed once for the first level 1 accreditation undertaken. Assessments must be set and passed. Advanced Adjudication Modules	Practices as at Appendix 3 Adjudicator Congresses Adjudicators Workshops Every 2 year renewal —
Level 3	Single style Fellow Qualifications <ul style="list-style-type: none"> • Fellow Ballroom • Fellow Latin American • Fellow New Vogue • Fellow Classical Sequence • Other being developed 	Adjudicating Principles Module 1. To be completed once for the first level 1 accreditation undertaken. Assessments must be set and passed. Advanced Adjudication Modules	Practices as at Appendix 3 Adjudicator Congresses Adjudicators Workshops Every 2 year renewal —

- Part 3. Practice requirement — a Practice module for Level 1 (this being any courses, hand ins, coaching time etc.)

With the exception of the Probationary Coach, accreditations are dance style specific. You need only complete Parts 2 and 3 once for the first style undertaken at each level. These are non-enduring qualifications.

Areas of Learning — Coaches

Table 10

For Part 1 information and examination criteria see Appendix 1 and the NZFATD Syllabus for Professional Qualifications and Medal Test Examination available at www.nzfatd.co.nz.

Qualification Title	Technical Qualification	Styles	Theory Exam	Points of difference
Probationary Coach Student Coach	Probationary	2 styles	90 min	Define a basic knowledge of each of the Chart Headings as applicable to each style
Athletes Level 1 Coach Associate Coach	Level 1 Athlete/Associate Coach	Single style	90 min	Demonstrate coaching methods and an in-depth knowledge of Restricted Syllabus figures.
Athletes Level 2 Coach Licentiate Coach	Level 2 Athlete/Licentiate Coach	Single style	90 min	As for Level 1 plus the appropriate extra figures and with the expectation of a greater in depth level of knowledge.
Athletes Level 3 Coach Fellow Coach	Level 3 Athlete/Fellow Coach	Single style	120 min	As for Level 2 plus the appropriate extra figures and with the expectation of a greater in depth level of knowledge
Level 1 Associate Adjudicator	Associate (Adjudicator)	Single style	150 min	<ul style="list-style-type: none"> • A technical analysis of any syllabus figure in the five dances will be required. • Knowledge of Style, Movement, Characterisation, and Floor Craft in all Dances is required. • Candidate is required to have an in-depth knowledge of the Approved/ Restricted Syllabi and the rules relating to the use of "D" Marks
Level 2 Licentiate Adjudicator	Licentiate (Adjudicator)	Single style	150 min	As for Level 1 plus the appropriate extra dances/figures and with the expectation of a greater in-depth level of knowledge
Level 3 Fellow Adjudicator	Fellow (Adjudicator)	Single style	150 min	As for Level 2 plus the appropriate extra dances/figures and with the expectation of a greater in-depth level of knowledge

For parts 2 and 3 see Appendix 2 and 3.

Areas of Learning Adjudicators

Table 11

Accreditation Assessment

Part 1

Appendix 1 defines the assessment criteria for part 1, technical qualifications:

- existing examinations for professional NZFATD qualifications form the basis for the assessment standards — some modifications in examination criteria are included to create a higher standard of achievement for adjudicator accreditation
- the level 1 part 1 coach qualification issued for Athletes Coach Accreditation are non-professional — the standard for level 1, 2 and 3 part 1 coach, is the same for non – Professional and Professional.
- the assessment has a practical component and a theory component
- the theory component consists of two parts, the Qualification part and an endorsement part for either Coach or Adjudicator — both parts are examined in the time given which is split according to times in Appendix 1

The table below summarises the assessments for qualification. The “point of difference” column highlights requirements that are unique for that qualification type. A full description of the assessment criteria is at Appendix 1.

Table 12

Part 2

Assessment process embedded in the on-line learning system. Further details are at Appendix 2.

Part 3

Assessment validated by authorised supervisor of practice module. Further details are at Appendix 3.

COACHES

This section specifies the conditions for receiving and retaining accreditation as a Coach.

Coach accreditations at Level 1 and above are issued specific to a style. The Probationary Coach accreditation is a two-style accreditation.

These regulations establish a “Mentored Coaching Scheme” as a path for individuals to become Dancesport coaches. The steps in this path are defined in the following sections. (See also the section on Mentors)

Probationary Accreditation

Probationary Accreditation is applicable for two styles, Standard and Latin American. There are no pre-requisites for undertaking Probationary Accreditation. Because the probationary accreditation is effectively an orientation level or an “apprenticeship”, it is time limited to two years.

- Retention of the Probationary accreditation is subject to meeting the *Probationary Advancement Criteria* defined in the next section

Probationary Advancement Criteria

Because the probationary accreditation is effectively an orientation level or an “apprenticeship”, the accreditation is time limited to two years.

If, before the end of that two-year period, the coach acquires a Level 1 Coach accreditation in a style of their choice the Probationary accreditation is extended.

The extensions are biannually provided the coach acquires a new accreditation, either another level 1 or a Level 2 or 3 (where prerequisites are met) at least every two years for a further 6 years. The probationary accreditation can be held for a maximum of 8 years.

At the end of the 8 years or whenever the advancement criteria are no longer met, the coach can only coach licensed athletes in those styles for which they have at least a level 1 accreditation.

When a coach has attained accreditation at Level 1 for both Standard, and Latin American styles, then the Probationary Advancement Criteria is fully met and no further time restriction apply.

The NZFATD will not consider applications for exemptions from the above time restrictions. Coaches may seek level 1 accreditation at a rate of more than one every two years. There are two-year periods required between level 1 and 2, and level 2 and 3.

Level 1 Accreditation

Level 1 is applicable to each style separately.

Part 2 of Level 1 accreditation training is Module 1 (if not previously completed as part of Probationary coach accreditation) and Module 2 of Coaching Principle — it is applicable to all four styles and needs to be taken only once.

A further condition applies where the coach is or has been or intends to be an Athlete:

- An Athlete Coach seeking level 1, 2 or 3 accreditation must be mentored by an accredited and registered mentor under the Mentored Coaching Scheme
- The mentoring arrangement must remain in place for all Athlete Coaches while undergoing Accreditation.

Level 2 Accreditation

Applicable to each style separately. Pre-requisites for undertaking Level 2 Coach are:-

- Have firstly attained Level 1 Accreditation
- Two years (from the date of Level 1 Accreditation) of verifiable Coaching / Adjudicating experience as appropriate.
- Acquiring the required units in the Continual Professional Development (CPD) program since obtaining Level 1 Accreditation. The required number of CPD units are to be acquired within a continuous maximum 3 year period

Part 2 of Level 2 accreditation training is Module 3 of Coaching Principle — it is applicable to all four styles and needs to be taken only once.

The Intermediate Coaching Principles program forms part of Level 2 Coach Accreditation (this program is applicable to the four styles and need only be taken once)

Level 3 Accreditation

Applicable to each style separately. The pre-requisites for undertaking Level 3 coach are:

- Applicants must be at least 22 Years of age.
- Have firstly attained Level 2 Accreditation
- Two years (from the date of Level 2 Accreditation) of verifiable Coaching / Adjudicating experience as appropriate
- Acquisition of the required units in the CPD program since obtaining Level 2 Accreditation. The required number of CPD units are to be acquired within a continuous maximum 3 year period

Level 3 Accreditation as a coach required completion of Part 1 at that level.

Professional Exemptions

Individuals who are Dancesport professionals are *exempt* from the following above restrictions:

- Compulsory membership of the Mentored Coaching Scheme
- The time restriction of the probationary accreditation where they hold such an accreditation
- The loss of any Level 1 accreditation having failed to meet the Mentored Coaching Scheme time restrictions (as these don't apply)
- Meeting prerequisites for Level one

Professional candidates with little or no competitive dance experience are strongly advised to start as a Probationary coach and join the Mentored Coaching Scheme. Probationary coach accreditation and licence also gives coaches the cover to coach in the two main styles. Professionals should note that coach licences at level 1 and above are style specific and licence holders cannot coach athletes in styles for which they do not hold a licence without risking suspension. They can coach non-athletes i.e. social dancers or dancers working toward a grading as these activities are not covered by Dancesport regulations.

The intent of Athlete Coaches

The intent of the athlete coach's qualification is to provide individuals with educational and learning opportunities to develop their dancing with the possibility of becoming a professional coach. Athletes may also support their further participation and development in Dancesport through the returns they receive from coaching duties.

ADJUDICATORS

This section specifies the conditions for accreditation as an adjudicator at each level.

Adjudicator Accreditation Requirements

Level 1 Accreditation

Applicable to each style separately. There are no pre-requisites for undertaking Level 1.

Accreditation is granted on the successful completion of Modules 1, 2, and 3 at Level 1 for Adjudication.

Level 2 Accreditation

Applicable to each style separately. Pre-requisites for undertaking Level 2 Coach are:-

- Candidates for level 2 accreditation must have attained level 1
- Two years (from the date of Level 1 Accreditation) of verifiable Adjudicating experience as appropriate.

- Acquisition of the required units in the CPD program since obtaining Level 1 Accreditation. The required number of CPD units are to be acquired within a continuous maximum 3 year period.

Level 3 Accreditation

Applicable to each style separately. Pre-requisites for undertaking Level 3 Coach are :-

- Having firstly attained level 2 Accreditation
- Two years (from the date of level 2 Accreditation) of verifiable Adjudicating experience as appropriate.
- Acquisition of the required units in the CPD program since obtaining Level 2 Accreditation. The required number of CPD units are to be acquired within a continuous maximum 3 year period.

CHAIRPERSON OF ADJUDICATORS

This section specifies the conditions for accreditation as a Chairperson of Adjudicators at each level.

Chairperson of Adjudicator Accreditation Requirements

Level 1 Accreditation

- Level 2 Adjudicator accreditation in either Standard or Latin American
- Level 1 Adjudicator accreditation in the other styles for which the Chair may be held
- Scrutineer Accreditation

Level 2 Accreditation.

- Level 2 or above Adjudicator Accreditation in all styles
- Scrutineer Accreditation

Level 3 Accreditation.

- Level 3 Adjudicator Accreditation in all styles
- Scrutineer Accreditation.

SCRUTINEERS

This section specifies the conditions for accreditation as a Scrutineer at each level. Accreditation requires a pass in the “Full Scrutineering Certificate” of the British Dance Council.

The course for the Scrutineers’ accreditation will be through a prescribed course of home study supervised by a qualified scrutineer arranged by the NZFATD Scrutineer Branch. Study material will be provided.

ATHLETE COACH MENTORS

The mentored coaching scheme for athletes provides athletes with educational and learning opportunities to develop their dancing with the possibility of becoming a professional coach. Athletes may also support their further participation and development in Dancesport through the returns they receive from coaching duties.

Nomination Criteria

The NZFATD accredits and registers mentors. Appropriate local/regional bodies and individuals may nominate suitable professional members of the NZFATD for consideration as mentors. Candidates cannot nominate themselves.

The minimum prerequisites for acceptance as a mentor are:

- Licensed level 3 coach in one of the styles being mentored
- At least a licensed level 2 coach in all other styles being mentored

There are at present no courses of study required to be eligible for a mentor accreditation however, appropriate courses of study may be developed in the future.

The NZFATD will consider all nominations for accreditation and registration as a mentor taking into account the demonstrable results the nominee has achieved as a coach in Dancesport. Mentors must have a proven record in the successful coaching of competitive dancesport couples, and as a participant / supporter of dancing throughout New Zealand, being known to keep up to date with changing trends worldwide.

Duties

Duties and responsibilities for professionals involved in the Mentored Coaching Scheme include:

- Mentors should establish a programme of instruction, coaching and mentoring sessions to maintain the process of learning for the athlete involved — the mentor should advise athletes on how best to plan for and progress their development.

- Mentors should manage their mentoring work load so that they can reasonably commit the necessary time and attention to monitor, instruct and guide the athletes involved.
- Support the intent of the Mentored Coaching Scheme by using it to further the education and training of athletes.
- Uphold the integrity of the Mentored Coaching Scheme.

ACCREDITATION APPLICATION, RENEWAL AND MANAGEMENT

This section specifies the application and renewal processes, transitional conditions (recognition of prior experience), recognition of prior learning and related processes.

General

“Athlete Coach” Application — Mentored Coaching Scheme

The applicant must first find a willing accredited mentor on the current NZFATD mentor register to act as their mentor.

The mentor must apply on behalf of the applicant to the NZFATD for the applicant to study and sit qualifications for accreditation as an athlete coach. The mentor is responsible for arranging all coach tuition, training, supervision, exam applications and other related administration required by the NZFATD.

The athlete cannot coach or teach until the accreditation has been applied for and is accepted and then only as a part of their training, until such time as the accreditation is passed which must be done within a year of applying. Any coaching and teaching is limited to the styles included in the accreditation.

A list of accredited mentors is available at www.nzfatd.co.nz.

Applications for Professional Accreditation

This section applies to applicants for Coach, Adjudicator and Chairperson of Adjudicators.

There will be one entry point into the accreditation process through NZFATD. The first application for accreditation for a type of professional licence will be to NZFATD (please refer to the NZFATD Syllabus document for all details).

Mentored Coaching Scheme Mentors

Nominations

A board of the NZFATD will consider applicants and from time to time add to and update the list of acceptable and available mentors.

Managing Conflicts of Interest

The Mentored Coaching Scheme may place professionals acting as mentors in a conflict of interest.

In order to support the wide spread use of the Mentored Coaching Scheme and avoid excessive restrictions, the NZFATD will manage rather than preclude such conflicts of interests.

To manage conflicts of interest with Mentors:

- The mentor must formally declare in writing any conflict of interest, perceived or real that may exist.
- The NZFATD will periodically review mentoring arrangements where conflict of interests may exist.
- The NZFATD will investigate any complaints that rise out of conflicts of interests.

CODE OF CONDUCT

Commitment to and acceptance of accreditation includes adherence to the NZFATD Professional Code of Conduct. The code of conduct includes any guidelines the NZFATD may issue to its members in regard to areas of professional activity. Guidelines for professional practice under this accreditation Programme/System are included at Appendix 4.

ACCREDITATION SUSPENSION AND TERMINATION

This section identifies conditions where accreditation may be suspended or terminated.

Coaches

- Where a coach's accreditation has been withdrawn and has not otherwise been reinstated by the NZFATD, the former coach must apply for accreditation as a new applicant.

NZFATD reserves the right to suspend, terminate or downgrade the coaching accreditation of any person who:-

- Has grossly breached the coaches Code of Conduct of the NZFATD or who is found to be not a fit and proper person to coach dancesport.
- Has not met the "Continuing Professional Development" (CPD) requirements.
- Is no longer a financial member of the NZFATD Inc.

Adjudicators

NZFATD accredited adjudicators risk having their accreditation suspended for a period as determined by the NZFATD Executive in cases where they are found to be:

- Acting in the role of a coach without holding an accreditation appropriate for the coaching being undertaken.

NZFATD reserves the right to suspend, terminate or downgrade the adjudicating accreditation of any person who:

- Has grossly breached the NZFATD Code of Conduct.
- Is found to be not a fit and proper person to judge dancesport events.
- Has not met the “Continuing Professional Development” (CPD) requirements as determined from time to time by the NZFATD Executive.
- Is no longer a financial member of the NZFATD Inc.

Where an adjudicator’s accreditation has been withdrawn and has not otherwise been reinstated by the NZFATD Executive, the former adjudicator must reapply as a new applicant.

CONTINUING PROFESSIONAL DEVELOPMENT

In order to retain their accreditation accredited coaches and adjudicators are required, every two years, to successfully undertake and pass a recognised coaching development programme appropriate to the level of their license.

Complete details of the program are available on www.nzfatd.co.nz under “Coaches and Adjudicators”.

RECOGNITION OF PRIOR EXPERIENCE

Grandfathered Accreditation

Adjudication

Recognition of existing entitlement to adjudicate in New Zealand dancesport is predicated on the following.

- Being a financial member of the NZFATD

	Adjudicator Accreditation Level
Adjudicate Class A	Level 2 (National)
Adjudicate Class B	Level 1 (Local)
Chairman of Adjudicator Class A	Level 2 (National) Chairperson of Adjudicator
Chairman of Adjudicator Class B	Level 1 (Local) Transitional Chairperson of Adjudicator Accreditation

Table 13

Coaching

The coaching accreditation entitlements are:

Membership Level	Coach Accreditation
Student	Probationary Coach
Associate	Level 1 Accreditation
Licentiate	Level 2 Accreditation
Fellow	Level 3 Accreditation

Table 14

Recognition of Prior Learning and Experience

In some instances, exemption from the requirement to undertake parts or all of the accreditation process may be appropriate. This is subject to successfully applying for the “Recognition of Prior Learning and Experience”. Applications must be lodged as part of the normal application for accreditation. The granting of exemptions to any assessment or area of study specified in this system is the sole prerogative of the appropriate governing body of the NZFATD. No review or negotiation will be entered into.

Recognition of non NZFATD qualifications

Applicants for accreditation based on qualifications not issued by the NZFATD must do so under this section. The NZFATD will recognise such qualifications and stipulate, on a case-by-case basis, further criteria, qualifications or areas of work required to gain and retain accreditation.

Cross Crediting NZFATD qualifications

The NZFATD technical qualifications: Level 1, 2 and 3 Athlete Coach, Student, Associate and Fellow are enduring qualification and the NZFATD will consider applications for cross crediting within the accreditation system. Examples include:

- Level 2 Athlete Coach will be recognised as a Licentiate qualification for a Level 2 Adjudicator accreditation part 1 — candidates may need to do some or all of parts 2 and 3 for Adjudicators level 1 and 2
- A level 3 Professional Coach will be recognised as a Fellow qualification for a Level 3 Adjudicator accreditation part 1 — candidates may need to do some or all of Parts 2 and 3 for Adjudicators level 1, 2 and 3
- A level 1 Adjudicator would not be able to cross credit the Associate qualification to the Level 1 Athlete Coach Accreditation as that accreditation is not available to a professional

Suspension and Activation of Qualifications

Individuals may suspend their Associate, Licentiate or Fellow qualifications where they wish to license as an Athlete. This section provides guidance in the case where:

- Such athletes wish to apply for accreditation as a Level 1, 2 or 3 athlete coach.
- An individual wishes to re-activate their Associate, Licentiate or Fellow qualifications as a professional.

The NZFATD will consider applications under this section and:

- Consider the Continuing Professional Development undertaken during any gaps in accreditation.
- Specify any prerequisite training required before qualifications are re-activated or accreditation granted/retained.

(Details of this policy are available at www.nzfatd.co.nz)

PART 1, TECHNICAL ASSESSMENT, EXAMINATION REQUIREMENTS

Assessment for Coaches Accreditation

The candidate may choose to undertake this assessment with any NZFATD Accredited Examiner/s who has not been a part of their training.

Assessment for Adjudicator Accreditation

This Assessment is conducted by a panel of 1 to 3 NZFATD Accredited Examiners, depending on the level.

Assessment Results

In the case of a candidate not meeting the required level of competency, a period of 1 month must elapse prior to any subsequent attempt. The assessor's (or panel of assessors) decision will be final and no correspondence will be entered into.

Assessment times and topics

Part 1 assessments are based on the current NZFATD qualification structure. The existing syllabus specifies exam times include the demonstration. The topics are largely technical with maybe some reference to teaching.

The new exam times and topics are based on:

- An exam time that excludes a demonstration — the demonstration remains an integral part of the exam and is held before the question time. A time is not specified for the demonstration but is assumed to be about 15 minutes.
- The option to seek a qualification on its own or with an endorsement in Coaching and/or Adjudication.
- At the discretion of the accreditation board, endorsements can be examined on their own — a perpetual qualification without endorsement can be later added to with an endorsement without re-sitting the technical part previously passed.
- An exam that consists of two parts:
- **Part 1.** Technical questions specific to the style being examined — this is equivalent to the existing exam.
- **Part 2.** Technical questions relevant to the context of the endorsement being sought and non-technical questions specific to endorsement.
- The expected standard for each level increases in the following way:
- **Practical.** The demonstration is expected to be at a higher level of ability for each level.
- **Technical questions.** The questions will cover extra figures and with the expectation of a greater in-depth level of knowledge for each higher level

PROBATIONARY COACH ACCREDITATION

General Requirements

The assessment is conducted over two styles (Ballroom and Latin American) and will consist of sitting a multiple choice exam paper which must be completed within 1 and a ¼ hours. This paper will be sat under the conditions of an NZFATD Invidulator.

Syllabus Dances

- Standard: Modern Waltz, Slow Foxtrot, Tango, Quickstep, Rhythm Foxtrot.
- Latin American: Cha Cha, Samba, Paso Doble, Rumba, Jive.

Specified Figures

See NZFATD Syllabus for relevant figures (outlined under the Student Teacher Syllabus for Ballroom and Latin American).

COACHING ACCREDITATION STANDARD STYLE

Level 1 Athlete/Associate Coach, Standard

5 Ballroom Dances being: Waltz, Foxtrot, Tango, Rhythm Foxtrot and Quickstep.

Practical

- Candidate must be prepared to dance the five Standard Dances to music with a partner.
- Candidate will only be required to dance as own gender.
- At least 50 % of specified figures must be included in demonstration.
- Candidate must be prepared to dance an amalgamation of their own choice of two or three figures from any of the five dances solo to music.

Theory: 90 Minutes duration.

The 90 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (60 Minutes). Competency will be assessed on the candidate's ability to:-

- Define all technical terms relevant to the Standard Style dances.
- Describe the correct use and application of the following factors as they relate to both man and lady — Rhythm, Alignment, Footwork, CBM, CBMP, Sway, Timing, Foot Positions, Amounts of

Turn, Rise & Fall and be able to answer questions in relation to Hold, Tempo, and Precedes and Follows to any of the syllabus figures.

- Count in beats and bars any syllabus figure or combination of syllabus figures.

Coach endorsement (30 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate coaching methods.
- Show an in-depth knowledge of Standard Restricted Syllabus figures and the rules relating to the use of "D" marks.

Level 2 Athlete/Licentiate Coach, Standard

5 Standard [Ballroom] Dances.

Practical

As for the Level 1 assessment but at a higher level of understanding and ability, including figures in the Standard Licentiate syllabus.

Theory: 90 Minutes duration.

The 90 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (75 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge for Level 1 plus the appropriate extra figures and with the expectation of a greater in depth level of knowledge

Coach endorsement (15 minutes). Competency will be assessed on the candidate's ability to:-

- Explain coaching methods and demonstrate the ability to correct and rectify common faults

Level 3 Athlete/Fellow Coach, Standard

5 Standard [Ballroom] Dances.

Practical

As for the Level 2 assessment but at a higher level of understanding and ability, including figures in the Standard Fellow syllabus.

Theory: 120 Minutes duration.

The 120 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (105 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 plus the appropriate extra figures and with the expectation of a greater in depth level of knowledge

Coach endorsement examination (15 minutes). Competency will be assessed on the candidate's ability to :-

- Explain coaching methods and demonstrate the ability to develop athlete skills and dance sophistication
- Explain their approach to mentoring athletes under the Mentored Coaching Scheme

Reference Publications & Technique Sources — Standard

The Ballroom Technique: ISTD

The Viennese Waltz Harry Smith-Hampshire

WDSF Viennese Waltz Luca Bussoletti, Tjasa Vulic

COACHING ACCREDITATION LATIN AMERICAN STYLE

Level 1 Athlete/Associate Coach, Latin American

5 Latin American Dances.

Practical

- Candidate must be prepared to dance the standard five dances to music with a partner.
- Candidate will only be required to dance as own gender.
- Specified figures must be included in demonstration.
- Candidate must be prepared to dance an amalgamation of their own choice of two or three figures from any of the five dances solo to music.

Theory: 90 Minutes duration

The 90 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (60 Minutes). Competency will be assessed on the candidate's ability to:-

- Define all technical terms relevant to the Latin American dances.
- Describe the correct use and application of the following factors as they relate to both man and lady. Rhythm, Alignment, Timing, Footwork, Foot Positions and be able to answer questions in relation to Hold, Tempo, Beats and Bars and a Precede and Follow to any of the syllabus figures.
- Count in beats and bars any syllabus figure or combination of syllabus figures.

Coach endorsement (30 minutes). Competency will be assessed on the Candidate's ability to:-

- Demonstrate coaching methods.
- Show in-depth knowledge of Latin American Restricted Syllabus figures and the rule relating to the use of "D" marks.

Level 2 Athlete/Licentiate Coach, Latin American

5 Latin American Dances.

Practical

As for the Level 1 assessment, but at a higher level of understanding and ability, including figures in the Latin American Licentiate syllabus;

Theory: 90 Minutes duration

The 90 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (75 Minutes). Competency will be assessed on the candidate's ability to :-

- Demonstrate competency in the areas of knowledge as for Level 1 plus the appropriate extra figures and with the expectation of a greater in-depth knowledge.

Coach endorsement (15 minutes). Competency will be assessed on the candidate's ability to:-

- Explain coaching methods and demonstrate the ability to correct and rectify common faults.

Level 3 Athlete/Fellow Coach, Latin American

5 Latin American Dances.

Practical

As for the Level 2 assessment but at a higher level of understanding and ability, including figures in the Latin American Fellow syllabus.

Theory: 120 Minutes duration.

The 120 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (105 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 plus the appropriate extra figures and with the expectation of a greater in depth level of knowledge

Coach endorsement (15 minutes). Competency will be assessed on the candidate's ability to:-

- Explain coaching methods and demonstrate the ability to develop athlete skills and dance sophistication
- Explain their approach to mentoring athletes under the Mentored Coaching Scheme

Reference Publications & Technique Sources

Latin American Cha Cha Cha ISTD Latest Revised edition
Latin American Samba ISTD Latest Revised edition
Latin American Rumba ISTD Latest Revised edition
Latin American Paso Doble ISTD Latest Revised edition
Latin American Jive ISTD Latest Revised edition

COACHING ACCREDITATION NEW VOGUE STYLE

Level 1 Athlete/Associate Coach, New Vogue

New Vogue Dances 1-12.

Practical

- Candidate will dance to music with a partner, 2 syllabus dances of each time signature.
- Candidate will only be required to dance as own gender.
- Candidate must be prepared to demonstrate solo to music any syllabus dance selected by the examiner from the appropriate syllabus.

Theory: 90 Minutes duration

The 90 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (60 minutes). Competency will be assessed on the candidate's ability to:-

- Define all technical terms relevant to New Vogue dancing.
- Describe the correct use and application of the following aspects as they relate to both man and lady, Rhythm, Alignment, Footwork, CBM, CBMP, Sway, Timing, Foot Positions, Amounts of Turn, Rise & Fall and be able to answer questions in relation to Hold, Tempo, and the use of Aerial's.
- Count in beats and bars any dance (or part of a dance).

Coach endorsement (30 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate coaching methods.
- Show an in-depth knowledge of the restrictions applying to use of Holds in New Vogue and the rules relating to the use of "D" marks.

Level 2 Athlete/Licentiate Coach, New Vogue

New Vogue Dances 1-15.

Practical

As for the Level 1 assessment, but at a higher level of understanding and ability, including dances in the New Vogue Licentiate syllabus.

Theory: 90 Minutes duration.

The 90 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (75 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 1 plus the appropriate extra dances and with the expectation of a greater in-depth knowledge

Coach endorsement (15 minutes). Competency will be assessed on the candidate's ability to:-

- Explain coaching methods and demonstrate the ability to identify and rectify common faults.

Level 3 Athlete/Fellow Coach, New Vogue

All New Vogue Dances in the Syllabi.

Practical

As for the Level 2 assessment but at a higher level of understanding and ability, including dances in the New Vogue Fellow syllabus.

Theory: 120 Minutes duration.

The 120 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (105 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 plus the appropriate extra dances and with the expectation of a greater in depth level of knowledge

Coach endorsement (15 minutes). Competency will be assessed on the candidate's ability to:-

- Explain coaching methods and demonstrate the ability to develop athlete skills and dance sophistication
- Explain their approach to mentoring athletes under the Mentored Coaching Scheme

Accepted Technical Reference Publications

New Vogue Championship Dances (4th Edition) Russ Hesketh.
New Vogue Sequence Dancing (Revised Ed.2005) Neville Boyd OAM

COACHING ACCREDITATION CLASSICAL SEQUENCE STYLE

Level 1 Athlete/Associate Coach, Classical Sequence

Classical Sequence Dances 1-12.

Practical

- Candidate will dance to music with a partner of the opposite sex, 2 syllabus dances of each time signature.
- Candidate will only be required to dance as own gender.
- Candidate must be prepared to demonstrate solo to music any syllabus dance selected by the examiner.

Theory: 90 Minutes duration

The 90 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (60 minutes). Competency will be assessed on the candidate's ability to:-

- Define all technical terms relevant to Classical Sequence dancing.
- Describe the correct use and application of the following aspects as they relate to both man and lady Rhythm, Alignment, Footwork, CBM, CBMP, Sway, Timing, Foot Positions, Amounts of Turn, Rise & Fall and be able to answer questions in relation to Hold, Tempo, and the use of Aerial's.
- Count in beats and bars any dance (or part of a dance).

Coach endorsement (30 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate coaching methods.
- Show an in-depth knowledge of the restrictions applying to use of Holds in Classical Sequence and the rules relating to the use of "D" marks.

Level 2 Athlete Licentiate Coach, Classical Sequence

Classical Sequence Dances 1-15.

Practical

As for the Level 1 assessment but at a higher level of understanding and ability, including figures and dances in the Classical Sequence Licentiate syllabus.

Theory: 90 Minutes duration.

The 90 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination (75 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 1 plus the appropriate extra dances and with the expectation of a greater in-depth knowledge

Coach endorsement (15 minutes). Competency will be assessed on the candidate's ability to:-

- Explain coaching methods and demonstrate the ability to identify and rectify common faults.

Level 3 Athlete/Fellow Coach, Classical Sequence

All Classical Sequence Dances in the syllabi.

Practical

As for the Level 2 assessment but at a higher level of understanding and ability, including figures and dances in the Classical Sequence Fellow syllabus.

Theory: 120 Minutes duration.

The 120 minutes is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification (105 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 plus the appropriate extra dances and with the expectation of a greater in depth level of knowledge

Coach endorsement examination (15 minutes). Competency will be assessed on the candidate's ability to:-

- Explain coaching methods and demonstrate the ability to develop athlete skills and dance sophistication
- Explain their approach to mentoring athletes under the Mentored Coaching Scheme

Accepted Technical Reference Publications.

The theory and technique required is that described in any or all of the following:

1. Official Board of Ballroom Dancing (England) Classical Sequence (Old Time) Scripts.
2. Old Time Sequence Dancing by M Gwynne.
3. The Analysis Charts and Scripts produced by the British Council of Ballroom Dancing Sequence Advisory Committee.

ADJUDICATOR ACCREDITATION STANDARD STYLE

Level 1 Associate Adjudicator, Standard

Practical

- Candidate must be prepared to dance the five Dances to music with a partner.
- At least 50% of specified figures must be included in demonstration.
- Candidate must be prepared to dance an amalgamation as selected by the examining panel of two or three figures from any of the five Standard Dances solo to music.

Theory:

The exam is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination competency will be assessed on the candidate's ability to:-

- Define all technical terms relevant to Standard Style dances as well as giving all technical aspects of the syllabus figures.
- Describe the correct use of the following factors: Rhythm, Alignment, Footwork, CBM, CBMP, Sway, Timing, Foot Positions, Amounts of Turn, Rise & Fall, and be able to answer questions in relation to Hold, Tempo, and Precedes and Follows to any of the syllabus figures,
- Count any figure in beats and bars.
- Provide a technical analysis of any syllabus figure in the five dances.

Adjudicator endorsement (90 minutes). Competency will be assessed on the candidate's ability to:-

- Show knowledge of Style, Movement, Characterisation, and Floor craft.
- Show knowledge of the Approved/ Restricted Syllabi and the rules relating to the use of "D" marks.
- Explain how dancesport competitions work and how adjudication fits into the operation of such events.
- Show an understanding of the principles of the marking system as regards to recalls in heats and placing couples in a final.
- Provide an approach to the comparative assessment of couples on a competition floor under the time pressure of an event taking into account the various scoring sheets used and the complexity of tracking couple numbers under the conditions of various dances.
- Give the criteria for the comparative placement of couples in a final of a standard event.
- Demonstrate familiarity with the professional code of conduct of the NZFATD.

Level 2 Licentiate Adjudicator, Standard

Standard 5 Dances

Practical

As for the Level 1 assessment but at a higher level of understanding and ability, including figures in the Standard Licentiate syllabus.

Theory:

The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 1 plus the appropriate additional figures and with the expectation of a greater in-depth level of knowledge.

Adjudicator endorsement, competency will be assessed on the candidate's ability to :-

- Demonstrate competency in the areas of knowledge as for level 1 with the expectation of a greater in-depth level of knowledge.

Level 3 Fellow (Adjudicator, Standard)

Standard 5 Dances

Practical

As for the Level 1 assessment but at a higher level of understanding and ability, including figures in the Standard Licentiate syllabus.

Theory

The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination, competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 plus the appropriate additional figures and with the expectation of a greater in-depth level of knowledge.

Adjudicator endorsement (45 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for level 2 with the expectation of a greater in-depth level of knowledge.
- Reference, understand and apply the competition rules and regulations of International dancesport.

Reference Publications & Technique Sources

The Ballroom Technique: ISTD

The Viennese Waltz Harry Smith-Hampshire

WDSF Viennese Waltz Luca Bussoletti, Tjasa Vulic

ADJUDICATOR ACCREDITATION LATIN AMERICAN STYLE

Level 1 Associate Adjudicator, Latin American

Five Latin American Dances

Practical

- Candidate must be prepared to dance the five Latin American dances to music with a partner.
- At least 50% of specified figures must be included in the demonstration.
- Candidate must be prepared to dance an amalgamation of their own choice, of three figures from any of the five dances solo to music.
- The candidate is expected to exhibit knowledge in their practical demonstration of Style, Movement, Characterisation and Floorcraft.

Theory

This is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination competency will be assessed on the candidate's ability to:-

- Define all technical terms relevant to the Latin American dances, as well as giving all technical aspects of the syllabus figures.
- Describe the correct use of the following factors: Rhythm, Alignment, Timing, Footwork, Foot Positions and be able to answer questions in relation to Hold, Tempo, Beats and Bars and a Precede and Follow to any of the syllabus figures.
- The ability to count any figure in beats and bars.

Adjudicator endorsement (90 minutes). Competency will be assessed on the candidate's ability to:-

- Show knowledge of Style, Movement, Characterisation, and Floorcraft in all Dances.
- Show in-depth knowledge of the Approved/ Restricted Syllabi and the rules relating to the use of "D" marks.
- Explain an understanding of dancesport competitions and how adjudication fits into the operation of such events.
- Show an understanding of the principles of the marking system as regards to recalls in heats and placing couples in a final.
- Provide an approach to the comparative assessment of couples on a competition floor under the time pressure of an event taking into account the various scoring sheets used and the complexity of tracking couple numbers under the conditions of various dances.
- Give criteria for the comparative placement of couples in a final of a Latin American event.
- Demonstrate familiarity with the professional code of conduct of the NZFATD.

Level 2 Licentiate (Adjudicator, Latin American)

5 Latin American Dances

Practical

As for the Level 1 assessment, but at a higher level of understanding and ability including figures in the Latin American Licentiate syllabus.

Theory

This is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination, competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 1 plus the appropriate additional figures and with the expectation of a greater in-depth level of knowledge.

Adjudicator endorsement (75 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 1 with the expectation of a greater in-depth level of knowledge.

Level 3 Fellow Adjudicator, Latin American

Practical

As for the Level 2 assessment but at a higher level of understanding and ability, including figures in the Latin American Fellow syllabus.

Theory (Approx. duration 150 Minutes)

This is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination, competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 plus the appropriate additional figures and with the expectation of a greater in-depth level of knowledge.

Adjudicator endorsement (45 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for level 2 with the expectation of a greater in-depth level of knowledge.
- Reference, understand and apply the competition rules and regulations of international dancesport

Reference Publications & Technique Sources

Latin American Cha Cha Cha ISTD Latest Revised edition
Latin American Samba ISTD Latest Revised edition
Latin American Rumba ISTD Latest Revised edition
Latin American Paso Double ISTD Latest Revised edition

ADJUDICATOR ACCREDITATION NEW VOGUE STYLE

Level 1 Associate Adjudicator, New Vogue

New Vogue Dances 1-12.

Practical

- Candidate will dance to music with a partner, 2 syllabus dances of each time signature
Candidate will only be required to dance as own gender.
- Candidate must be prepared to demonstrate solo to music. (as either man or lady) any syllabus dance as selected by the examining panel.

Theory

This is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination, competency will be assessed on the candidate's ability to:-

- Accurately define all technical terms relevant to New Vogue dancing together with the use of the relative chart headings.
- Demonstrate the ability to count in beats and bars, any dance (or part of a dance).
- Give a technical analysis of any dance or part thereof.

Adjudicator endorsement, competency will be assessed on the Candidate's ability to:-

- Show knowledge of Style, Movement, Characterisation, and Floorcraft in all Dances.
- Show in-depth knowledge of the Approved/ Restricted Syllabi and the rules relating to the use of "D" marks.
- Explain an understanding of dancesport competitions and how adjudication fits into the operation of such events.
- Show an understanding of the principles of the marking system as regards to recalls in heats and placing competing couples in a final.
- Provide an approach to the comparative assessment of couples on a competition floor under the time pressure of an event taking into account the various scoring sheets used and the complexity of tracking couple numbers under the conditions of various dances.
- Give criteria for the comparative placement of couples in a final of a New Vogue event.
- Demonstrate familiarity with the professional code of conduct of the NZFATD.

Level 2 Licentiate (Adjudicator, New Vogue)

New Vogue Dances 1-15.

Practical

As for the Level 1 assessment, but at a higher level of understanding and ability, including figures in the New Vogue Licentiate syllabus.

Theory:

This is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination, competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 1 plus the appropriate additional dances and with the expectation of a greater in-depth level of knowledge.

Adjudicator endorsement (75 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 1 with the expectation of a greater in-depth level of knowledge.

Level 3 Fellow Adjudicator, New Vogue

Practical

As for the Level 2 assessment but at a higher level of understanding and ability, including figures in the New Vogue Fellow syllabus.

Theory

This is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination, competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 plus the appropriate additional dances and with the expectation of a greater in-depth level of knowledge.

Adjudicator endorsement (45 minutes) Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 with the expectation of a greater in-depth level of knowledge.
- Reference, understand and apply the competition rules and regulations of international dancesport.

Accepted Technical Reference Publications

New Vogue Championship Dances (Latest Edition) Russ Hesketh

New Vogue Sequence Dancing (Latest Revised Edition) Neville Boyd OAM

ADJUDICATOR ACCREDITATION CLASSICAL SEQUENCE STYLE

Level 1 Associate Adjudicator, Classical Sequence

Classical Sequence Dances 1-12.

Practical

- Candidate will dance to music with a partner, 2 Syllabus dances of each time signature.
- Candidate will only be required to dance as own gender.
- Candidate must be prepared to demonstrate solo to music (as either man or lady) any syllabus dance as selected by the examining panel.

Theory

This is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination, competency will be assessed on the candidate's ability to:-

- Accurately define all technical terms relevant to Classical Sequence dancing together with the use of the relative chart headings.
- Demonstrate the ability to count in beats and bars, any dance (or part of a dance).
- Give a technical analysis of any dance or part thereof.

Adjudicator endorsement (90 minutes). Competency will be assessed on the candidate's ability to:-

- Show knowledge of Style, Movement, Characterisation, and Floor craft in all Dances.
- Show in-depth knowledge of the Approved/ Restricted Syllabi and the rules relating to the use of "D" marks.
- Explain an understanding of dancesport competitions and how adjudication fits into the operation of such events.
- Show an understanding of the principles of the marking system as regards to recalls in heats and placing couples in a final.
- Provide an approach to the comparative assessment of couples on a competition floor under the time pressure of an event taking into account the various scoring sheets used and the complexity of tracking couple numbers under the conditions of various dances.
- Give criteria for the comparative placement of couples in a final of a Classical Sequence event.
- Demonstrate familiarity with the professional code of conduct of the NZFATD.

Level 2 Licentiate Adjudicator, Classical Sequence

Classical Sequence Dances 1-15.

Practical

As for the Level 1 assessment but at a higher level of understanding and ability, including figures in the Classical Sequence Licentiate syllabus.

Theory

This is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination competency will be assessed on the Candidate's ability to:-

- As for Level 1 plus the appropriate additional dances and with the expectation of a greater in-depth level of knowledge.

Adjudicator endorsement examination (75 minutes). Competency will be assessed on the Candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 1 plus the appropriate additional dances and with the expectation of a greater in-depth level of knowledge.

Adjudicator endorsement competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 1 with the expectation of a greater in-depth level of knowledge.

Level 3 Fellow Adjudicator, Classical Sequence

Practical

As for the Level 2 assessment, but at a higher level of understanding and ability, including figures in the Classical Sequence Fellow syllabus.

Theory

This is divided into two parts. The subject areas listed will not necessarily be divided evenly into the time allotted.

Qualification examination, competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 plus the appropriate additional dances and with the expectation of a greater in-depth level of knowledge.

Adjudicator endorsement (45 minutes). Competency will be assessed on the candidate's ability to:-

- Demonstrate competency in the areas of knowledge as for Level 2 with the expectation of a greater in-depth level of knowledge.
- Reference, understand and apply the competition rules and regulations of international dancesport.

Accepted Technical Reference Publications.

1. Official Board of Ballroom Dancing (England) Classical Sequence (Old Time) Scripts
2. Old Time Sequence Dancing by M Gwynne
3. The Analysis Charts and Scripts produced by the British Council of Ballroom Dancing Sequence Advisory Committee.

COACHING PRINCIPLES COURSE: MODULE 1.

This Part is applicable to Probationary Coach and Coach Level 1 and 2.

Course details

The course contains five modules of training that cover a range of general coaching topics, including:-

- The role and responsibilities expected of a coach.
- Safety.
- Communication.
- Inclusive coaching practices when working with people with a disability or special population groups.
- Planning.
- Working with parents.
- Group management.

The course takes approximately six hours to complete, and there is assessment included at the end of each module. Coaches have six months to complete the course after they register.

How to access the course

The Coaching Principles Course is available from NZFATD.

ADJUDICATING PRINCIPLES COURSE

This course has been developed by the NZFATD as an educational tool in the form of a Self-Study Program. In association with the Technical Assessment, candidates at Levels 1 & 2 will be required to complete a question paper based upon the content of the NZFATD Approved Text Book.

Available from NZFATD Inc.

COACHING PRINCIPLES COURSE: MODULE 2.

Coach Accreditation - Level 2

- Module 1 – The Essence of Coaching
- Module 2 – Program Management
- Module 3 - Planning
- Module 7 – Skill Acquisition
- Module 8 – Introduction to Physiology
- Module 10 – Development & Maturation
- Module 11 – Nutrition for Sport
- Module 12 – Sports Psychology
- Module 13 – Anti-Doping in Sport

To complete the Coaching Principles Course follow the following steps

PRACTICE REQUIREMENTS

Coaching

Probationary

A Minimum of 5 hours per style (ten hours in total) coaching/teaching activity under the authority of a NZFATD Professional Level 1 or higher accredited coach.

Level 1

A Minimum of 10 hours per style practical coaching/teaching activity under the authority of a NZFATD Professional Level 2 or higher accredited coach.

Level 2

A Minimum of 30 hours practical coaching/teaching activities in the relevant style, under the authority/supervision of a NZFATD Professional Level 3 or higher accredited coach in that style.

It should be noted that whilst the stipulated number of hours is the ABSOLUTE MINIMAL requirement, duration in excess of this can only be advantageous to the candidate. The intent is that the candidate for accreditation will, under appropriate close supervision, carry out practical coaching of dancers as part of their training.

Adjudicators

Level 1

Candidates for adjudicator accreditation will have completed Level 1 when they have:

- Attended and judged a minimum of Ordinary and Regional events, with at least one event being a Regional Championship, under the supervision of an assigned mentor.
- Judged events in the style in which they are seeking accreditation.
- Dressed and acted in the expected manner of an adjudicator and abided by the Adjudicators Code of Ethics and Conduct.

Level 2

Candidates for adjudicator accreditation will have completed Level 2 when they have:

- Attended and judged a minimum of 1 National event, under the supervision of an assigned mentor.
- Judged events in the style in which they are seeking accreditation.
- Dressed and acted in the expected manner of an adjudicator and abided by the Adjudicators Code of Ethics and Conduct.

Level 3

Criteria for accreditation at Level 3 refer WSDF.

Adjudicator Mentors

The candidate will arrange with the organisers of competitions and with the agreement of the Chair of Adjudicators for those competitions to act as a “Trial Adjudicator” with the following arrangements:

- The candidate’s markings will not be taken into account in the results of the competition.
- The Organiser will ensure the presence of the trial adjudicator is openly announced at the competition.
- The Chair of Adjudicators will act as the mentor or will appoint a mentor from the judging panel.
- The mentor will be on the judging panel for the competition.
- The mentor will be at least a licensed Level 2 Adjudicator.

NZFATD PROFESSIONAL GUIDELINES

INTRODUCTION

PRINCIPLES

The NZFATD as a matter of policy adopts the following guidelines for the practice of coaching under the Accreditation Scheme. The aim of these guidelines is to establish:

- Clear roles and responsibilities for professionals.
- A common understanding of operating limits and boundaries.
- Assistance for the responsible interpretation and judgment of the parameters of the Accreditation Scheme.
- Ways to manage any conflict of interest that may arise in serving customers, protecting the reputation of dancesport, and pursuing business interests.

Refer NZFATD Inc for syllabus and other documents necessary.

ATHLETE'S MENTORED COACHING SCHEME

The mentored coaching scheme for athletes provides athletes with educational and learning opportunities to develop their dancing with the possibility of becoming a professional coach. Athletes may also support their further participation and development in dancesport through the returns they receive from coaching duties.

Guidelines for professionals involved in the Mentored Coaching Scheme include:

- Mentors should establish a Programme of instruction, coaching and mentoring sessions to maintain the process of learning for the athlete involved. The mentor should advise athletes on how best to plan for and progress their development.
- Mentors should manage their mentoring work load so that they can reasonably commit the necessary time and attention to monitor, instruct and guide the athletes involved.